

**Valley View School District**  
**Canals and Trails Credit Union**  
**Authorization for change in Payroll Deduction**

I wish to change my Credit Union deduction as shown below. The amount deducted will be paid to Canals and Trails Credit Union and will be held for me, subject to the rules and regulations of the Canals and Trails Credit Union.

1) I now take out \$ \_\_\_\_\_ each pay. I would like to (**circle one**) *increase / decrease* the amount by \$ \_\_\_\_\_ for a total of \$ \_\_\_\_\_ per pay period.

**OR**

2) \_\_\_\_\_ (*Initial here*) I wish to have ***the entire net amount*** deposited to the Canals and Trails Credit union. I agree to contact the Credit Union directly to set up the distribution of funds.

Date \_\_\_\_\_ Signature \_\_\_\_\_ Last four of Soc. Sec. \_ \_ \_ \_

Printed Name \_\_\_\_\_ School \_\_\_\_\_ EIN # (employee ID #) \_ \_ \_ \_